



Activity Management Plan

Snorkelling

Activity	Detail
Location / Site	Wainui Beach (North end) and other areas around Canterbury
Parking	See site specific information
Grid Reference	See site specific information
Water	See site specific information
Toilets	See site specific information
Access Permission	NA
Instructor Requirements	YMCA Outdoor Core 2 (lead) or equivalent YMCA Coasteering Competency or equivalent Induction and/or training at particular site
Specific Equipment & Resources	First aid kit, throw bag and whistle
Specific Policies	Emergency vehicle to be present at snorkelling site Participants to be equipped with snorkel, mask and flippers Participants to work in buddy system, one on land, one in water Weather/ forecast to checked prior to activity Ratio: 12 Participants: Minimum 2 Instructors (up to year 8) (Note: 1. 2nd instructor maybe an assistant or an adult helper. 2. Maximum number of adult helpers is at the discretion of the instructor in charge) 12 Participants: 1 Instructor (year 9 and above)
Emergency Response	Seeking assistance: 1. Send adult or second instructor to emergency vehicle 2. Send adult or second instructor to private residences or the road (depending on location) Follow general YMCA Emergency Procedures Follow relevant site evacuation procedures
Previous Incidents	Barnacle cuts; lost equipment; early stage hypothermia; bumps on rocks.

Site/Activity Specific Hazard/Risk	Management of Hazard
Variable Environmental Conditions	Weather and forecast to be checked prior to session and ongoing assessment made throughout session.
Other Users	Instructor to be aware and to brief participants accordingly
Road and traffic	Brief and manage participants for walk down and back
Drowning/ Cold Water Shock	Close group management by instructor. Instructor to ascertain participants swimming ability and water confidence prior to group entering water. Ensure gradual familiarisation with water temperature prior to full immersion.
Rocks/barnacles	Brief participants on moving around site. Closed toe shoes to be worn until in water. Move at an appropriate pace for the group
Flora and Fauna	Brief participants on environmental impact, manage sea-life interaction, esp. Seals (always allow access to sea), seaweed (slippery), sharp shells.
Strong Currents/ Rogue Wave	Instructor to be vigilant about sea conditions and conduct ongoing dynamic risk assessments throughout session. Throw-bag to be easily accessible. Set boundaries in-line with sea conditions.
Hypothermia	Monitor participants throughout session. Alter session according to conditions. Take additional clothing as dictated by weather conditions

Approved By	Crispian Hills		
Date	May 2020	Review Date	May 2021

Note: This Activity Management Plan (AMP) documents only very specific management of risks/hazards for a particular activity. General management of risks/hazards that relate to Outdoor or Adventure Activities are documented in the YMCA Chch Risk Register for Outdoor Activities. These documents are part of the YMCA Christchurch Safety Management System (SMS), an overview of which is given in the YMCA Chch Safety Management Plan (SMP).